

# Wolfe's Baldwin Brass Center

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## Baldwin Estate Knob and Lever Information Form

### Customer Information

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

### Door Hardware Information

Knob or Lever Item Number: \_\_\_\_\_

Choice of Finish: \_\_\_\_\_

Is your door pre-drilled: \_\_\_\_\_

If yes, what is the diameter of the hole: \_\_\_\_\_

What backset is needed (see below for further information): \_\_\_\_\_

What function(s) is needed:

Passage Qty: \_\_\_\_\_ Passage knob/lever sets primarily used in hall or closet application where Locking device is not desired.

Privacy Qty: \_\_\_\_\_ Privacy knob/lever sets are primarily used on bathroom and bedroom doors where a locking function is required. Lockset can be locked from the inside only, but can be unlocked from the inside by turning the knob/lever.

Full Dummy Qty: \_\_\_\_\_ Full dummy applies to the trim used on both sides of a non-working door.

Half Dummy Qty: \_\_\_\_\_ Half dummy trim is used on one side of a non-working door. Often used on closets. Must be used in conjunction with a ball catch to keep the door closed.

What is the hand of the door (see below for further information): \_\_\_\_\_ Left Hand \_\_\_\_\_ Right Hand



### **Backset**

Backset is the distance between the edge of the door and the center of the hole bored into the face of the door.



### **Hand of Door**

To determine correct handing of door, face the outside of the door.

If the hinge is on the left side of the door, the door is a left hand door.

If the hinge is on the right side of the door, the door is a right hand door.