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## **Baldwin Estate Knob and Lever Information Form**

## **Customer Information**

Name:	_ Date:
Email Address:	Phone:
Door Hardware Information	
Knob or Lever Number:	
Rosette or Escutcheon Style/Number:	
Choice of Finish:	
Is your door pre-drilled? (circle one:) YES NO	
If yes, what is the diameter of the hole (s):	
If more than one hole, please provide the center to center distance:	
What backset is needed (see below for further information:)	
What is the hand of the door (see below for further information:)	
What function is needed:	
Passage-knob/lever set primarily used in hall or closet application is not desired.	ation where locking device
Privacy-knob/lever set primarily used on bathroom or bedroom doors where a locking function is required.	
Full Dummy-knob/lever trim used on both sides of a non-working door.	
Half Dummy-knob/lever trim used on one side of a non-working door. Often used on closets. Must be used in conjunction with a ball catch to keep the door closed.	



Backset Backset is the distance between the edge of the door and the center of the hole bored into the face of the door.



Hand of Door To determine correct handing of door, face the outside of the door. If the hinge is on the left side of the door, the door is left hand. If the hinge is on the right side of the door, the door is right hand.